



The Bureau of Industry and Security
In Collaboration With The
Professional Association of Exporters and Importers



Are proud to offer:

“Complying with U.S. Export Controls”

Wednesday, April 21 – Thursday, April 22, 2010
Santa Clara, California

This two-day program is led by BIS's professional counseling staff and provides an in-depth examination of the Export Administration Regulations (EAR). The program will cover the information exporters need to know to comply with U.S. export control requirements on commercial goods. We will focus on what items and activities are subject to the EAR; steps to take to determine the export licensing requirements for your item; how to determine your export control classification number (ECCN); when you can export or reexport without applying for a license; export clearance procedures and record keeping requirements; Export Management Compliance Program (EMCP) concepts; and real life examples in applying this information. Presenters will conduct a number of "hands-on" exercises that will prepare you to apply the regulations to your own company's export activities. This program is well suited for those who need a comprehensive understanding of their obligations under the EAR.

Instructors: The instructors are experienced export policy specialists, and enforcement personnel from BIS's field offices, as well as representatives from other U.S. government agencies, as appropriate. The instructors will be available throughout the seminar to answer your questions on how the export regulations affect the export activities of your organization or client.

Location/time: Hilton Santa Clara, 4949 Great America Parkway, CA 95054. Registration and a continental breakfast begin at 7:30. The program begins at 8:30 and end at 4:30 pm.

Accommodations: Please make your room reservations directly with the Hilton Santa Clara by calling (408) 330-0001. **Reserve your room by Friday, April 9, 2010** to receive the “PAEI” discounted rate of \$155. **Register Online:** http://www1.hilton.com/en_US/hi/hotel/SJCSCHF-Hilton-Santa-Clara-California/index.do. Click the above link or go to www.hiltonsantaclara.com, enter the dates for check in & check out, click "GO", Enter **PAEI1** under the Group/Convention Code.

Registration: Cost of this two day seminar is \$380, which includes breakfast, lunch, breaks and training materials. No telephone, fax, nor checks will be accepted for registration. **All registrations for this event must be paid in advance and processed using a credit card online, at** <http://www.acteva.com/booking.cfm?bevoid=193242> (VISA, AMX, or MasterCard)

Last day to register is Friday, April 9, 2010. REGISTER NOW!
NO REFUND FOR CANCELLATIONS MADE AFTER Friday, April 9, 2010. PAEI Tax ID#:680117035. For registration questions, please contact Karen Hebert: (408) 532-7234, khebertdms@aol.com

Questions regarding topics covered should be addressed to BIS's Western Regional Office at (949) 660-0144.